



Faculty Research Fund

Application Form

This fund supports special research initiatives of faculty and may include support for hiring a research assistant, copying documents, mailing a survey, research-related travel, or other research-related expenses. Faculty members on regular contracts are eligible for this fund once per year, and proposals are reviewed on a competitive basis. Grants from this fund generally fall in the USD 500-800 range. Proposals for support must be submitted to the Dean of Faculty at least one week before the Dean's Council is next scheduled to meet. Follow-up reports for projects supported by the Faculty Research Fund are due by June 1 to the Dean of Faculty's and Provost's Offices. To obtain reimbursement under the grant, the faculty member should attach the receipts for the expenditures to the [Purchase Expense Report](#) or [Travel Report](#). Please contact the Assistant to the Dean of Faculty for further information about submitting claims for reimbursement.

DATE OF APPLICATION:

NAME:

AMOUNT REQUESTED (max. USD 800):

PURPOSE:

Office Use Only

Approved by the Dean's Council:	Yes	No	Date:
Expense Report Received:	Yes	No	Date:
Follow-up Report Received:	Yes	No	Date: