A complete application package includes the following items:

- Completed application form
- Two essays (topics included in the application form).
- Two professional recommendations.
- Undergraduate and/or graduate diploma and transcript from an accredited institution of higher education. If the original is not in English, please provide a notarized English translation.
- TOEFL score not older than two years, sent directly from Educational Testing Service to AUBG’s Admissions Office (AUBG code 2451).
- Resume or professional CV.
- A non-refundable application fee of 35 Euro or the Leva equivalent paid to one of AUBG’s bank accounts:
  - BGN account IBAN: BG37RZBB91551087003716, or
  - EUR account IBAN: BG85RZBB91551487003789, at Raiffeisenbank (Bulgaria) EAD Branch Blagoevgrad, BIC: RZBBBGSF.
**Personal Information**

Your full name as it appears on your passport

- [ ] Male
- [ ] Female

Current title or position

Company name and location

Business address

- City
- Country
- Postal code

Business phone

- Business Fax
- Business e-mail

Current Street address

- City
- Country of residence
- Postal code

Home phone

- Cell Phone
- Personal e-mail

Date of birth (Month/Day/Year)

- Place of Birth
- Country of citizenship

How should AUBG communicate with you:

**TOEFL Information**

TOEFL test date (Month/Day/Year)

TOEFL total score

- [ ] Computer-based
- [ ] Paper-based
- [ ] IBT

**Company Information**

Number of people you manage

Title of person to whom you report

Your function in the company (please check the most appropriate box)

- [ ] Administration
- [ ] Human Resource Management
- [ ] Production
- [ ] Finance and Accounting
- [ ] Marketing and Sales
- [ ] Senior Management
- [ ] Information Technology
- [ ] Operations
- [ ] Other

Your company's industry (please check the most appropriate box)

- [ ] Banking / Financial services
- [ ] Media / Entertainment
- [ ] Retail
- [ ] Manufacturing
- [ ] Public Sector
- [ ] Telecommunications / IT
- [ ] Other

Annual sales or budget (in US Dollars)

- Year

If your company is a subsidiary, please name the parent company and its location

- Parent company number of employees
Essays

Please, use separate sheets of paper to answer each of the following questions in 500 words or less:

1. Describe your current duties and responsibilities and how you expect the AUBG EMBA Program to help you improve your performance.
2. Describe how you have handled a difficult or challenging business situation.

Tuition Payment

Please, indicate how you intend to finance your education (check more than one if applicable).

☐ Corporate sponsorship ☐ Personal funds

How did You First Hear about This Program (Please Check One)

☐ Advertisement (Where:   ) ☐ Manager in my company (Name:   )
☐ AUBG Magazine
☐ AUBG Web Site
☐ Direct Mailing from AUBG Executive MBA Program
☐ AUBG Executive MBA Program Open Days / Information Sessions
☐ AUBG Alumni or Students

☐ Personal contact (Name:   )
☐ PR Article (Where:   )
☐ TV/radio broadcast (Specify:   )
☐ Other (Specify:   )
## Experience in Reverse Chronological Order

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<th>Organization</th>
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<th>Title or Position</th>
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If additional space is needed, please attach an extra sheet.

List any membership in professional bodies and other organizations

## Education (Please Start with the Highest Degree Earned)

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<tr>
<th>Institution and location</th>
<th>From</th>
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<th>Field of study</th>
<th>Degree (PhD, MSc, MA, BSc, BA):</th>
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Honors received:

## Personal Recommendations

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## Applicant’s Signature

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The American University in Bulgaria is accredited in the United States by the New England Association of Schools and Colleges, Inc., through its Commission on Institutions of Higher Education.

The American University in Bulgaria is committed to a policy of non-discrimination and equal opportunity in all of its endeavors and affirms a commitment to diversity in both its employees and its student body.